



The Leadership School

STUDENT LEADERSHIP AT THE CENTER OF LEARNING

Board of Directors Meeting Minutes

Meeting Date: 8/30/2022

Location: Virtual (Zoom)

Lennel Hunter, Brooke Black, Deanne Henderson, Gerren McHam, Chardae Rigdon, Janice Rogers Jones, Aaron Williams

ATTENDANCE

- A. **TLS Directors Present:** Lennel Hunter, Brooke Black, Deanne Henderson, Chardae Rigdon, Janice Rogers Jones
- B. **TLS Directors Absent:** Gerren McHam, Aaron Williams
- C. **TLS Staff/Guests Present:** Kimberly Townsend (TLS), Denitra Neil (TLS) Deborah Wright (TLS)

CALL TO ORDER

Once a quorum was met a meeting of the Board of Directors of The Leadership School was duly called on Tuesday, August 30th 2022, at 6:30pm. Lennel Hunter called the meeting to order.

OPENING ITEMS

- No public comment

ACTION ITEMS

- A. C. Rigdon made the motion to approve the minutes for July 19, 2022 and July 26, 2022. D. Henderson seconded the motion. Motion passed.
- B. C. Henderson made the motion to approve the July financial report. B. Brooke seconded the motion. Motion passed. D. Henderson reported that due to her employment she is not allowed to be a treasurer for any business.

Board Business

- All background checks must be completed by September 9, 2022
- ED requested the Board approve Marr & Company to complete the audit for fiscal year 2022. After questions and discussion from the Board C. Rigdon made the motion to approve and B. Brooke seconded the motion. Motion failed.

- The Board asked the ED to look into whether the cost to be reduced given the limited income and expenses for the planning year.
- Board also suggested looking into Charity CFO.
- Adoption of Model Policies
 - TLS Board Policies - Board will review
 - TLS School Policies - Board will review
- TLS Staff Handbook Approval- Board will review
- TLS Family Handbook Approval - Board will review

Board Committee Reports

- a. Development Committee - no update at this time
- b. Finance + Facilities Committee - No additional updates
- c. Governance Committee - no update at this time
- d. School Performance Committee - no update at this time

Executive Director Report

- The Executive Director shared highlights of the 1st week of school.
- Kindergarten is fully enrolled and 1st and 2nd grade are still accepting enrollment.
- Transportation delays for the first few days have been worked out with our vendor..
- We are working closely with the Special School District to address specific needs and assure the right services are in place.
- Shared update that outstanding facility needs are being completed.

Closing

- Suggestion to move to in person meetings beginning in October.

ADJOURNMENT

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50pm.

Prepared by:

Deborah Wright

 NAME

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